



## **Safeguarding Measures During School Closure due to COVID-19 - 01/04/2020**

During the school closure, additional measures have been put in place to ensure the safeguarding of our pupils in particular our most vulnerable pupils.

### On site:

- There is always a senior member of staff on site when the school is open who is also a Designated Safeguarding Lead (DSL). If this is not possible at any point due to sickness, one of the other DSL's will be asked to attend.
- School is maintaining a list of which pupils are due to come into school on any day. If they do not turn up, parents are contacted.
- School is reporting to the Local Authority and the Department for Education which children are attending school each day.
- Any safeguarding problems with pupils in school will be dealt with in the normal way.

### Off site:

- School has contact with the allocated social worker for any pupils who have them.
- There is a list of vulnerable pupils which has been updated collectively by the group of 6 DSL's. Each of these pupils have been assessed and relevant staff members assigned to them to maintain contact and be responsible for them.
- Teachers have been advised to report any safeguarding concerns they have through the normal route of completing a cause for concern form on schoolpod.
- Staff have been given the personal mobile numbers of Lisa Walters and Lisa Edwards to use if they feel that there is an emergency and risk of immediate harm.
- The Family Support Worker has video and phone contact with some vulnerable pupils. Parents are informed about these sessions before they go ahead.
- Some pupils have remote wellbeing sessions from Lancashire Mind who have been working with our school for several months. The wellbeing mentor has asked parents to read their revised safeguarding policy and give signed consent for the sessions to go ahead.
- School is informing all families via email of different forms of mental health support. These links are also included on the school website.
- An email has been sent to parents and pupils to remind them that they should get in touch with school if they have any safeguarding concerns.

### Online:

- We continue to ensure that appropriate filters and monitoring systems are in place to protect our pupils when they are online on the school's IT system or recommended resources.
- During online teaching, our staff follow the same principles as are set out in our Staff Code of Conduct.
- Any concerns should be reported to the headteacher, Mrs Edwards, or one of the two deputy heads, Mrs Gaskell (primary) and Mrs Walters (secondary) via [parents@manarishischool.com](mailto:parents@manarishischool.com) or on 01695 729912 (option 3).
- Staff will only communicate with parents and pupils through official school channels: Class Dojo (reception), Seesaw (years 1-6\*), Google Classroom (year 5-11), school email addresses (pupils and staff), school telephone\*\*, Google Hangouts\*\*\*  
\*Zoom may be used for primary phase teachers and their pupils to communicate

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## MAHARISHI SCHOOL

CONSCIOUSNESS - BASED EDUCATION

'socially' on a weekly basis. Parents will be informed of this arrangement prior to its use. An ID login and password will be required and the calls will be time limited.

\*\*Calls may be made, using a personal mobile phone, during the school closure by DSL's, senior management and the school's family support worker (FSW). Any such calls will be logged on the school's internal management system.

\*\*\*Any 1-1 Google 'chat' messages are automatically recorded and stored securely. Video calls are not recorded but details of each call is logged on the school's internal management system.

- Staff will only contact pupils during normal school hours, unless agreed by the school leadership team.
- During Google Hangout video calls, staff must:
  - Sit against a neutral background where possible (ie. where nothing personal or inappropriate can be seen in the background);
  - Sit in a downstairs room where possible (ie. not in a bedroom);
  - Be suitably dressed (ie. no pyjamas);
  - Check that any other tabs they have open in their browser would be appropriate for a child to see, if they're sharing their screen;
  - Use professional language.
- During Google Hangout video calls, pupils must:
  - Sit in a shared space where possible (ie. not in a bedroom);
  - Be suitably dressed (ie. no pyjamas);
  - Observe normal school expectations around respectful and appropriate communication.
- During Google Hangout video calls, parents should be mindful that other pupils might see or hear them or anything else in the background.

### **Support for pupils:**

[Childline](#) - for support

[UK Safer Internet Centre](#) - to report and remove harmful online content

[CEOP](#) - for advice on making a report about online abuse

### **Support for parents:**

[Internet matters](#) - for support for parents and carers to keep their children safe online

[London Grid for Learning](#) - for support for parents and carers to keep their children safe online

[Net-aware](#) - for support for parents and carers from the NSPCC

[Parent info](#) - for support for parents and carers to keep their children safe online

[Thinkuknow](#) - for advice from the National Crime Agency to stay safe online

[UK Safer Internet Centre](#) - advice for parents and carers